

Dancing Horse Dressage February 14, 2019 Meeting Minutes

Meeting held at Barb Nagle's House at 7:00PM

Board Members in attendance: Cynthia Lord, Barbara Nagle, Jackie White, Sandy Gillispie, Ann Margaret Hill. Board Members absent: Annie Vliegenthart, Meghan Wolfgram. Other members present: Megan Lee

January Minutes:

Motion to accept minutes was made and approved. Sandy made the motion, Ann seconded, motion carried unanimously.

Treasurer's Report:

No report.

Old Business:

1. January Show Feedback
 - a. Policy on walking horses in the arena. It was suggested that we allow horses to be walked in-hand around the arena up 15 minutes prior to the show and during lunch ending 15 minutes prior to the end of lunch. Barb made a motion and Sonya seconded to NOT allow this Discussion included pros: make it more positive experience for horses new to showing or worried about arena, it is done at other shows (including recognized); and cons: too hard to manage letting horses in and out, liability if a horse kicks out, riders may not be appropriately dressed to safely lead a horse. Vote taken (board only): 3 for the motion, 2 against, and the motion carried.
2. February show
 - a. Entries. There are 70+ entries
 - b. Judge's stand and canopy: Canopy may be broken, but it needs to be assessed; will use Barb's canopy for the show
 - c. Prizes. No report from Gloria; Sandy will contact her.
 - d. Volunteers for January 20th show. Most but not all positions filled; some difficulty getting enough people; may have to multi-task a couple of people/jobs.
 - e. Concessions. Concessionaire will be Big Dawg's again.
 - f. Barn cleanup & manure removal: manure/dirty bedding from stalls must be packed out and alternative solutions were discussed. If someone leaves a dirty stall, a volunteer has to take manure/bedding home and dispose. 4-H uses manure in their garden but they don't want horse manure. Cynthia may have an interested person to take it. Megan Lee bags home manure and gardeners pick it up; however, Wickham Park requires any leftover manure to be picked up within one day of the show. Jackie to call Wickham Park to see what Renaissance Fair did. Also, some stalls we didn't use were dirty.
3. March & April Show Preparation: Not discussed due to meeting time constraints.
4. Membership and Renewals
 - a. USDF roster updates. Jackie reported we have 42 members. While renewals had been processed often, we will update the roster once/month with USDF, but more often for DHD.
5. Website updates: Minutes and agenda will be posted on the website

Dancing Horse Dressage February 14, 2019 Meeting Minutes

- a. Meeting listings: Nothing is listed for standing meetings; might be a good idea. Meghan and Barb will add information about future meetings.
6. Audit: Megan found out that an official audit by a CPA costs \$1000+. A second pair of eyes type of audit would be ~\$250 (not official). Need to do an annual (last fiscal year). It was decided that the next move is to get a formal estimate. Annie had said QuickBooks can provide the reports necessary and she can provide bank statements for comparison. Barb made a motion to have Meghan's person to review the books. Sonya seconded. Barb amended the motion to include a \$300 cap and Sonya seconded. The amended motion carried unanimously. The need for a treasurer's report at each meeting and posted for reference was discussed.
7. Ann thanked Jackie for putting together the On The Levels educational event.

New Business:

1. Arena
 - a. Storage. Barb reported Heidi Welch wants the chain arena (including the letters) out of her facility since it isn't being used. Sonya proposed selling it since finances are dwindling. Alternatively, it was mentioned that we don't need to have too much money on hand. Sonya then offered to store it.
 - b. Barb is the only person who knows how to set up the arena and she would like to train two people as backup. Volunteers to learn should arrive at 6:30AM prior to the show.
2. Vouchers for individuals already with high number of hours. Writing out vouchers for people who can't use them all is unnecessary, such show secretaries and show day manager. It was proposed to do one voucher per event for high hour numbers (instead of the current 4 hour limit). It was decided that volunteers who no longer need any more vouchers can decide at their discretion.
3. Administration
 - a. Dropbox folder organization and content. Any changes in folder structure must be brought up ahead of time at a meeting for discussion. The show scheduling items in the dropbox Show Folder are only for the Show day manager and show secretary's use (not the whole board), as date tracking on the file is important. Currently only Barb and Sandy should open those files.
 - b. Board business by email: for time critical issues discussed on email, it is hard to tell who is "present". It was decided that the President or delegated authority can make the decision.
 - c. Types of meetings – Board and General Membership: Cynthia provided clarification that a combined board and general membership meeting can occur with different voting requirements; just need to specify which items are board and which are general. March will be a general/board combination. Other examples are that the by-laws changes will be voted on by the board (per page 3), the banquet party will be general membership, and the election meeting will be general membership.
 - d. Minutes – format and approvals. Discussion was held about posting minutes after the meeting prior to approval and whether they should be labeled preliminary. Due to the extra work of uploading a version marked "preliminary" and then uploading the final version each month, it was decided to upload an unmarked version and put a disclaimer on the website stating that the minutes were preliminary until approved at the next meeting.
4. Committees: the idea of activities committee was brought up. Jackie will lead and see if anyone wants to volunteer to help out.

Dancing Horse Dressage February 14, 2019 Meeting Minutes

5. Any other new business: Jackie reported that she had heard that one of the honorary awards was not received in the spirit intended (fun). Sandy will ensure recipient understands meaning.
6. Brags. Ann said that her new horse had previously been ridden by the same rider and didn't understand Ann at the show (first class). However, the next class went well, and at the next show, she was able to get him back in the snaffle!
7. Rewards.
 - a. Megan Lee provided a report from a January Pony Club clinic with Megan Fischer- Graham at Reddick. Her horse falls in at the canter on tight turns for jumping. They worked on dressage to push the inside leg to the outside rein: at A on a 20m circle, push out on the open side (to an oval), and for the transition, trot the same circle and canter in the open spot. They also worked on extensions by going into the corner, push for three strides, hold, then come back in three strides, instead of trying too quickly.
 - b. Cynthia also received a written reward from Kristine Soares. It was read at the meeting. Process for rewards other than verbal presentation at meetings needs to be clarified. It was discussed and decided that reports would be posted on the website. Barb and Meghan will add information to the Rewards section and create a place to post reports.
8. Next Meeting date and time.
 - a. Possible social meeting at restaurant or other location: General meetings are required quarterly. A potential location, MeMaw's has a separate room. Sandy will check on availability. As backup, Jackie could provide her house.
 - b. Advance discussion by email to reduce agenda.

Meeting adjourned at 9:40. Barb motioned, Sandy seconded, and motion carried unanimously.