

Dancing Horse Dressage & CT - February 13, 2020 Meeting Minutes

Meeting was called to order at 7:00pm. Meeting held at Barb Nagle's house.

Attendance: Board Members Cynthia Lord, Barbara Nagle, Annie Vliegenthart, Ann Margaret Hill.
Other members in attendance: Erika Young, Sabrina Bray

January Minutes: approved

Treasurer's Report: Balance at the end of January was \$7923.27. There is also a PayPal account balance of \$187.34, which will be moved into the checking account as it is no longer needed. A profit/loss statement for 2019 was discussed. Some membership income is still recorded in show income from memberships submitted with entries, and clinic expenses were included in the show category. Annie will see if this can be separated retroactively and will set up separate categories for future accounting, including a separate sponsorship category. This will allow better profit/loss statements for each event. The dressage ring is now fully depreciated so that accounting loss will no longer be included. The treasurer's report was approved.

Old Business

1. Feedback for January show
 - a. The show was a success and ran smoothly. The show was full with 3 entries on the waiting list. The food vendor left early. Often there is little business after the lunch hour so vendors may not stay for the whole show; everyone should plan for this.
2. Feedback for February show
 - a. This show also was successful and everyone had a good day.
 - b. There was a horse substitution (horse was not entered for any rides in advance) on show day but the Coggins was not provided. The question of substitutions and Coggins requirements was discussed. Horse and rider substitutions on the day of the show have been allowed in the past. After discussion, it was decided that we would continue to allow horse and rider substitutions but a current Coggins for the substituted horse must be provided or the horse will not be allowed to show. Coggins must be current for the date of the show.
 - c. For regular entries, if the Coggins provided with the entry will expire before the show, the entry will be considered incomplete and will not be accepted for scheduling until a valid Coggins is provided. The date the valid Coggins is provided will be considered the entry date. Competitors should plan ahead if their horse's Coggins expires during the show season. DHD & CT cannot accept entries without Coggins valid for the show date regardless of the reason.
 - d. Some people noted that the food from the vendor was cold.
 - e. One base rail cone for the ring was run over and needs to be replaced. 9 others should be replaced soon. Cost is \$45 each. There were concerns that cones purchased now will then be stored for the summer and likely deteriorate before the next show season. A motion was made and approved to purchase 2 cones to replace the two worst ones then plan to replace others for the 2021 show season. Barb will order the new cones.
3. Membership
 - a. Sonya will update the roster with renewals and memberships submitted with show entries. Cynthia will update the MailChimp lists when the roster update is posted.
4. USDF Schooling show program – Barb registered our March and April shows with USDF. Currently we have at least 3 riders participating.

5. Bylaws review – Barb and Cynthia will get together to draft the revisions to present to the board.

New Business

1. March show readiness
 - a. Show manager: Barb will not be able to attend; Cynthia will serve as show manager.
 - b. Barb worked with Megan Lee and her Dad, Carl, on how to layout the guidewire for arena setup so they will lead the effort for ring setup. Lindsay is working on other volunteers.
 - c. Gloria has requested an increase in the show high point award budget to \$30 each, since we now have fewer awards per show. A motion was made and approved for the increase.
2. Resources for ride time scheduling and arena set up: Barb noted we need more people trained in ride time scheduling and arena set up. Erika Young volunteered to learn the arena setup routine and Annie Vliegthart and Cynthia Lord volunteered to learn how to schedule ride times in the HSM software we use to manage the show. Additional people trained in these areas would be helpful. The possibility of scheduling group training was discussed and we will look into this further. It was suggested we reach out to people that routinely volunteer to help set up the arena and encourage them to learn how to do the guide wire layout.
3. Chain arena. The chain arena needs to be moved from its current location. We do not plan to use this arena again for shows. The letters are still useable but are too small to use with the current rail arena. We may be able to sell the letters but the chain itself is likely not saleable. Annie volunteered to take the chain arena to use at her barn, and DHD could still use it if needed. Barb will post the letters online for sale and arrange to get the chain to Annie. Money from the sale of the letters will be used to update our current show arena.
4. Stall use during shows
 - a. It's been observed that people are paying for one stall and then putting an additional horse in the outside pen, putting horses in the outside pens of the other barn, or using one stall for multiple horses sequentially through the day. Our primary concern is horse welfare, as the outside pens can be hot. Monitoring how stalls are used would require a volunteer in the barn full time, and this is impractical at the current time. After discussion, it was decided that as long as a stall had been booked and paid for we will not track its use. If a horse is in distress in a stall or pen the person that booked the stall will be found and expected to take care of the horse or find the rider/owner to do so. We cannot monitor the other barn, but competitors should be aware other groups use that barn and may require a horse in the pen or stall without permission to be moved.
 - b. There has not been any invoicing of stalls used at our recent shows. Annie will check with Parks and Rec to make sure use of the stalls is included in the grounds fee we pay.
5. Volunteer hours.
 - a. Year-end awards. In the past, the volunteer requirement has been 4 hours for a rider to be eligible and eligibility included all horses ridden and all classes. The question was raised whether we should change this to be 4 hours per horse & rider combination. The current policy will not be changed during the 2020 show season but we will consider it for next year.
 - b. Stalls. Volunteers can use 2 hours towards a stall fee on the day they are volunteering. This must be arranged in advance and the volunteer time scheduled. Vouchers are not

issued for the hours used for stalls. It was noted that having this policy has helped with volunteering and we have had a good volunteer response so far this year.

- c. Volunteer task list. We need to add pre-show preparation of packets to the list.
6. Coggins policy – discussed under Old business, Feedback from February Show. Coggins valid on the day of the show must be included for an entry to be complete.
7. Vouchers
 - a. A question was raised about replacing lost vouchers. Although we keep records, it will become too difficult to track if original vouchers are not turned in. Therefore, for the 2020 show season, we decided that lost vouchers would not be replaced or otherwise recovered from records. Vouchers must be turned in to be used for Rewards or Awards.
 - b. New vouchers. Cynthia had new voucher books made and brought them to the meeting. Annie has one new book, Cynthia one and the third will go in the show box.
8. Tracking reimbursement. We do not have a system for tracking receipts for reimbursement, making accounting more difficult. Barb will make a form we can use when submitting receipts for reimbursement.
9. Brags
 - a. Ann Hill went to a show where the grounds were flooded and frozen. Her horse was overly excited, but settled and was better the second day.
 - b. Sabrina Bray sold Gypsy.
 - c. Annie reported that Oliver is sound and moving well!
 - d. Erika Young bragged that she won a blue ribbon in her first show back after 2 years out of the show ring!
10. Next meeting: March 12 at Annie Vliegenthart's house.

Meeting adjourned at 9:00pm.

After adjournment, there was discussion about identifying which horses on the show grounds are part of the show. At the January show there were horses using the warm up ring that were not being shown, making it difficult to identify those next on the schedule. We need to be able to identify horses associated with the show, to aid in updating people about ring schedules and to ensure compliance with our rules. The riders had filled out an entry form for schooling but horses did not have bridle numbers. Use of a distinctively colored bridle number for horses schooling only was suggested and Barb will look into this. People wishing to school horses in one of the rings during our shows should fill out an entry form and will be given a bridle number to use. There is no charge. All horses entered in the show or using the rings must have a bridle number showing when under saddle. Horses and riders not part of the show are not allowed in the show or warm up rings.