

Minutes: DHD & CT Membership Meeting December 10, 2020

In attendance: Barb Nagle, Cynthia Lord, Annie Vliegenthart, Jackie White, Laurie Young

November minutes: Approved

Treasurer's report

Checking account current balance is \$9823.74.

Annie has investigated Wave as an alternative to Quick Books but it will not allow importation of our current Quick Books backups and is not easy to learn. Quick Books online subscription version is \$12.50/month for 3 months, then \$25/month. The desktop version is \$400 and can be used until it becomes obsolete or we need further functions. As we do not need features that require regular updating, the desktop version will work and will be cheaper long-term. A motion was made and carried to authorize Annie to purchase the desktop version.

Transactions without the DHD form were discussed. Without the purchase form, identification of the charge and responsible person was difficult. Jackie will send the form to people purchasing items for the 2021 show series. The form should be sent to Annie for any DHD purchases.

A motion was made and carried to accept the treasurer's report.

OLD BUSINESS

Show Committee Report: A Show committee report on preparations for 2021 series was given by Jackie and Laurie.

They have purchased the Fox Village software and are working on a template for the series. Printing the entry form and submitting by snail-mail will be an option, questions can be directed to Jackie or Laurie. There will be a member discount code to get the member rate for entries. There was some discussion of communication and confirmation of membership when using the code. Jackie will send welcome emails to members as they join or renew including the code, web links, volunteering and other information. Jackie and Barb will send an email blast reminding members to renew soon in order to get the USDF yearbook and the code before the first show. "Members only" will be added to the code box on the template. Entries with the code, will be cross-referenced (manually) to our member list to prevent unauthorized use. Non-members using the code will be contacted to ask them to join or pay the non-member fee. An entry will not be considered complete until paid in full.

The show committee is looking into alternatives for stall use and manure management. Per Wickham, renting the show rings does not grant full control over the barns. Recently they have not been charging for stall use and these funds were used to support the show series. There was discussion about alternatives to our current system where competitors clean stalls and remove manure. Deposits do not work in the new software, so stall cleaning deposits would have to be turned in when picking up packets. The committee is looking into hiring someone to clean stalls and remove the manure at the end of the day. Previously this was unsuccessful but Jackie will look into it further. To cover the cost, the stall fee will need to increase. If someone can be found by December 18, this approach will be tried. If not the stall fee will be kept the same and competitors using stalls will need to turn in a deposit check when picking up packets, clean stalls and remove manure.

Entry fees including the Fox Village surcharge will be refunded for wait-listed entries that did not get into the show. DHD will cover the surcharge cost. Entries withdrawn before the closing date will have entry fees refunded but not the surcharge. This will be included in the Show Omnibus.

Lynne is working on contracting Judges. Discussions are ongoing with Matt McLaughlin and Heiner Jeibman for 2/7 and 3/14. JessMcTaggart has been contracted for 5/9. We are waiting for confirmation from Mike Poulin for 4/10. Since this is a Saturday show, the committee is

considering a clinic the next day. After confirmation, judge information will be sent to Barb for the website.

The COVID-19 policy has been given to Wickham, but can be modified if needed. We will not have a food vendor until the COVID-19 situation has improved. There was some discussion, but having a concession is difficult now. DHD will provide water at least for volunteers. The suggestion was made that water be located outside the office, as people were trying to stay out of the office when possible.

Gloria is working on awards and ribbons. Magnolia Sport horse is again sponsoring ribbons. There was some discussion of other sponsors and how to structure this. There is a contact email on the website, potentially this should be moved to a more prominent location on the home page.

Jackie will serve as the point of contact show secretary, and is working on the volunteer list. She anticipates the Show Day manager slot may be hardest to fill and will use the DHD Facebook page to recruit volunteers. The committee is rewriting the Show Omnibus with the changes needed and will use the new waiver form from the October show. Jackie will review and update the Operating procedures for the online entry system and final decisions about stalls.

Website update: new show entry information will be updated when available. Email links to volunteer and sponsor coordinator are now up and the contact page was updated with the current board. The show secretary needs to be updated to Laurie or Jackie, who will also handle snail mail entries. Other updates including photo credits, volunteer hours and 2020 show results were done.

Roster status: Jackie will upload updated rosters to Dropbox. Cynthia will update the MailChimp lists from the rosters. Currently the 2021 membership is primarily the officers. Jackie will draft an email reminder and give it to Barb for an email blast. The plan is to update the roster about once a month and send to USDF with payment.

Volunteer recognition: Sonya had sent out information about T shirts. Annie hasn't received an answer about hats. Laurie volunteered to check with some sources she has and Barb sent her the digital files. Adding "volunteer" to the logo or elsewhere on the hat was discussed and Laurie will check into options. She will also look into other possibilities such as water bottle koozies. We will need to further discuss distribution & management of volunteer recognition items.

Membership survey: Tabled as Ann was not present.

NEW BUSINESS

USDF Annual meeting: Sonya tried to attend by zoom but the virtual meeting did not work well.

Bragg

Barb rode at I-1 at the Orlando Dressage Show and received a qualifying score for her gold medal!

Next meeting: January 14, 2021 by zoom.

Meeting adjourned at 8:45.