

Day	Time	Task Owner	Action/Job	Additional Participants/Notes
Sat	2:30 PM	Adam Smit	Arena Pickup/Delivery to Show	
Sat	2:30 PM	Barb Nagle	Arena Setup	Keri Murray, Murray+2 TBD, Jennifer Hall
Sat	2:30 PM	Cindy Booska	Sound System Delivery to Show	
Sun	7:00 AM	Barb Nagle	Pop up Tent Setup	Krysta Wright, Annie Vliegenthart
Sun	7:00 AM	Krysta Wright	Ribbon/Prize Delivery	Barb Nagle (prizes)
Sun	7:00 AM	Krysta Wright	Show Box Delivery	
Sun	7:30 AM	Krysta Wright	Office Setup	Rachel Nescio
Sun	7:45 AM	Sonya Reed	Judge's Cooler Delivery	
Sun	7:45 AM	Barb Nagle	Sound System Setup	
Sun	7:45 AM	Sonya Reed	Volunteer Water Cooler Delivery	
Sun	8:00 AM	Jo-Ann Honeywell	Gate Keeper	
Sun	8:00 AM	Rachel Nescio	Office Staff	
Sun	8:00 AM	Louisa Killian	Runner	
Sun	8:00 AM	Lindsey Rosado	Scorer	
Sun	8:00 AM	Cynthia Lord	Scribe	
Sun	12:00 PM	Sonya Reed	Volunteer Lunch	
Sun	12:00 PM	Sonya Reed	Volunteer Lunch Table Delivery/Setup	
Sun	12:30 PM	Deb Gleason	Gate Keeper	
Sun	12:30 PM	Krysta Wright	Office Staff	
Sun	12:30 PM	Lynne Everest	Runner	
Sun	12:30 PM	Laurie Young	Scorer	
Sun	12:30 PM	Meghan Wolfgram	Scribe	
Sun	12:30 PM	Krysta Wright	Sound System Operation - Freestyle	
Sun	2:46 PM	Barb Nagle	Change Arena To Short	Lynne Everest, Jackie White
Sun	5:30 PM	Krysta Wright	Check for Judge	
Sun	5:45 PM	Barb Nagle	Arena Tear Down	Kristin Bracewell, Nicole Campello +3
Sun	5:45 PM	Annie Vliegenthart	Office Tear Down	Kristin Bracewell
Sun	6:00 PM	Heidi Welch	Pickup Arena	
Sun	6:30 PM	N/A	Help Unload Arena @ Heidi's	Not Needed for January
Mon		Begin Again Equestrian	Stall Cleaning	